

SEASONAL WORK — ECO VILLAGE MANAGER.



Alpine Nature Experience is looking for an Eco-village Manager!

Passionate about eco-tourism and meaningful, nature-based experiences? Looking for a hands-on role where no two days are the same, and where you can take real responsibility within a small, dynamic team?

Alpine Nature Experience offers a rare opportunity to be part of an award-winning eco-tourism business delivering unforgettable experiences in the heart of the Australian Alps. This role is a hands-on managerial internship, ideal for someone who enjoys the outdoors, thrives in small teams, and wants to take real responsibility. It's a chance to upskill, grow quickly, and potentially build a long-term career in eco-tourism and experience management.

Founded in 2017, Alpine Nature Experience creates immersive, low-impact adventures—from snowshoe-to-fondue winter nights to curated summer experiences—operating year-round from a fully off-grid Eco-Village. A proud member of 1% for the Planet and a multi-award-winning operator, ANE is driven by one goal: creating memorable moments in nature, sustainably.

MAIN MISSIONS

Alpine Nature Experience is a small family business with a 4-6 people team. You will have to opportunity to rapidly take on responsibility and grow in the role as a key team member. You will be reporting directly to ANE's founder and owner operator Jean-Francois Rupp.

Guest Experience, Hospitality Operations & Site Management

Lead the delivery of a high-quality, memorable guest experience across all Alpine Nature Experience offerings, including:

- Welcoming and hosting guests at the Eco-Village
- Leading guided activities (snowshoe tours and selected summer experiences)
- Coordinating and delivering dinners, breakfasts, and glamping experiences
- Ensuring daily site preparation, presentation, and cleanliness to a consistently high standard
- Creating a relaxed, professional and premium atmosphere aligned with ANE's brand values
- Processing guest payments and handling on-site guest queries

Operations, Safety & On-Site Decision-Making

Oversee day-to-day operations of the Eco-Village, including:

- Making key safety, logistical, and commercial decisions during tours and experiences
- Acting as on-site decision-maker in the absence of the owner and providing clear debriefs/reporting
- Monitoring weather, guest readiness, equipment, and site conditions to adapt experiences as required
- Ensuring compliance with safety procedures, food handling standards, and RSA requirements

People, Equipment & Site Management

Manage people, infrastructure, and resources, including:

- Supervision and coordination of Eco-Village Coordinators during preparation and service delivery
- Supporting team onboarding, task allocation, and on-the-job training
- Preparing, maintaining, and packing down Tipis, Hypedomes, tents, and Eco-Village infrastructure
- Managing equipment, stock, and supplies (food, beverages, firewood, water, consumables)
- Identifying maintenance needs, minor repairs, and continuous improvement opportunities

Marketing, Communication & Brand Representation

Support the visibility and storytelling of Alpine Nature Experience by:

- Facilitating media fam trips and influencer visits on-site
- Creating social media content (Reels, stories, posts) in line with brand guidelines
- Capturing photo and video content where relevant (optional, depending on skillset)
- Contributing to guest-facing communication and experience storytelling

Business Development & Experience Design

Contribute to the evolution and commercial strength of the business by:

- Actively participating in continuous improvement of guest experiences
- Assisting in the development and testing of new products, experiences, or events
- Supporting partnerships, collaborations, and B2B relationships as required

Sustainability & Environmental Projects

Support ANE's environmental and sustainability commitments through:

- Monitoring and tracking Eco-Village impacts (waste, water, energy usage)
- Contributing to environmental impact reduction initiatives
- Preparing educational or communication materials related to sustainability (optional)
- Participating in Alpiloo (waterless toilet system) business development or pilot projects (optional, depending on interest and skills)

Internal Projects & Administration

Ensure smooth internal operations through:

- Stock management and supplier orders
- Updating and improving operational manuals and procedures
- Process optimisation across hospitality, logistics, and site operations
- Supervising food production with the Eco-Village Coordinator (soups, cakes, desserts, prep)
- Supporting bookings management and customer communications in coordination with the owner

PROFILE SOUGHT

We are looking for a motivated, curious, and proactive individual who thrives in hands-on environments and enjoys taking responsibility.

The ideal candidate will demonstrate:

- A strong sense of initiative, curiosity, and a positive “can-do” attitude
- A genuine interest in hospitality, eco-tourism, sustainability, and nature-based experiences
- Comfort working outdoors in an alpine environment and in varying weather conditions
- Reliability, autonomy, and the ability to work collaboratively within a small, dynamic team
- Strong organisational and problem-solving skills, with the ability to adapt and improvise when needed

Additional skills that would be highly valued (but not essential):

- Photography and/or video content creation
- Social media or digital marketing
- Cooking or food preparation
- Practical/manual skills (woodworking, sewing, repairs, outdoor skills)

This role is open to all suitable candidates and can be tailored to individual strengths, with training and support provided.

CONDITIONS

- Location: Dinner Plain / Mt Hotham – Victoria, Australia
- Period: Early June → End September
- Accommodation in cosy chalet / house shared room.
- Uniform supplied
- Remuneration above award rate
- Extra incentives for dedicated staff
- Potential extension into summer season or employment opportunity

WHY JOIN US?

- Unique international experience in a world-class alpine environment
- Real responsibilities and close mentorship
- Multidisciplinary role across hospitality, tourism, logistics, sustainability & marketing
- Contribution to innovative environmental projects (Alpiloo)
- A dynamic, family-run business where your impact is visible

HOW TO APPLY

Send a CV + motivation letter to: info@alpinenatureexperience.com.au

Contact: Jean-François Rupp – Founder & Director

Application close end of March.

Position may be filled prior depending on received applications.

Don't wait until the deadline, first in = best chance

Only complete applications will be considered